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MAHABODHI MAHAVIDYALAYA (B.Ed.), NALANDA

At.- Nalanda, P.o.- Nalanda, Dist.- Nalanda (Bihar) 803111

Recognised from ERC N.C.T.E., Bhubaneshwar, Govt. of India
Affiliated to Patliputra University, Patna & Bihar School Examination Board, Patna

Application Id: B.Ed.- ERCAPP155

D.EEd.- ERCAPP3819

College Code: B.Ed.- 317 D.EEd.- 72809

Secretary/Principal

Mob.: 9835624296, 999432830

Ref No.:

Date:

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 5

Date: 13th February 2025

Time: 12:30 PM

Venue: Principal's Chamber

Chairperson: Dr. Deepak Sharma, Principal

Coordinator: Dr. Anjani Kumar Suman, Assistant Professor

Preamble:

An emergency meeting of the Internal Quality Assurance Cell (IQAC) of Mahabodhi Mahavidyalaya was convened on 13th February 2025 at 12:30 PM in response to the sudden announcement from NAAC regarding the Revised Accreditation Framework (RAF) and the scheduling of an online pre-visit interaction. The meeting was chaired by Principal Dr. Deepak Sharma and convened by IQAC Coordinator Dr. Anjani Kumar Suman.

Members Present:

- Dr. Deepak Sharma – Principal, Chairperson
- Dr. Anjani Kumar Suman – Assistant Professor, Coordinator
- Dr. Kusumlata Kumari – Assistant Professor, Joint Coordinator
- Dr. Ravi Anand – Assistant Professor, Member
- Dr. Manoj Kumar Singh – Assistant Professor, Member
- Mr. Dharmvir Prasad – Assistant Professor, Member
- Mr. Rahul Raj – Alumni Member

Agenda & Resolutions:

Agenda 1: Discussion on Sudden NAAC Online Visit Notification

- The members noted the unexpected communication from NAAC regarding an online interaction under the Revised Accreditation Framework (RAF).
- It was resolved to immediately review and finalize all pending documentation, especially institutional presentations, compliance reports, and website uploads.

Agenda 2: Preparation Strategy for Online Visit

- Members agreed to conduct mock sessions for all departments to ensure seamless and confident participation during the online interaction.
- The ICT Committee was instructed to test all digital equipment, internet bandwidth, and backup systems to prevent technical glitches.



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- It was resolved to prepare a detailed presentation highlighting institutional strengths, best practices, and RAF-mandated metrics.

Agenda 3: Role Assignments and Task Distribution

- Coordinators for various criteria were asked to update respective folders and submit final versions by 15th February 2025.
- Department heads were directed to submit a 5-minute summary presentation for trial presentation by 17th February 2025.

Agenda 4: Communication with Stakeholders

- It was resolved that a circular would be issued to all teaching and non-teaching staff informing them about the online visit protocol.
- The alumni and student representatives were also to be briefed and prepped for the interaction.

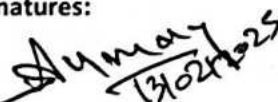
Agenda 5: Website and Documentation Compliance

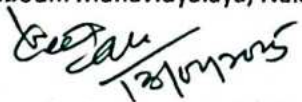
- The Website Committee was instructed to ensure that all mandatory disclosures, AQARs, institutional policies, and action taken reports are properly displayed by 16th February 2025.


Conclusion:

The meeting concluded with a consensus on maintaining high alertness and coordination among all stakeholders until the online visit. A follow-up review meeting will be convened on 18th February 2025.

Signatures:


Dr. Anjani Kumar Suman
Coordinator, IQAC
Mahabodhi Mahavidyalaya, Nalanda


Dr. Deepak Sharma
Principal & Chairperson, IQAC
Mahabodhi Mahavidyalaya, Nalanda


Dr. Kusumlata Kumari
Joint-Cordinator, IQAC
Mahabodhi Mahavidyalaya, Nalanda