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**MAHABODHI MAHAVIDYALAYA (B.Ed.), NALANDA**

**At.- Nalanda, P.O.- Nalanda, Dist.- Nalanda (Bihar) 803111**

Recognised from ERC N.C.T.E., Bhubaneshwar, Govt. of India  
Affiliated to Patliputra University, Patna & Bihar School Examination Board, Patna

Application Id: B.Ed.- ERCAPP155

D.El.Ed.- ERCAPP3819

College Code: B.Ed.- 317 D.El.Ed.- 72809

Secretary/Principal

Mob.: 9835624296, 999432830

Ref No.: .....

Date: .....

## Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 4

Date: 25th November 2024

Time: 01:00 P.M.

Venue: Principal's Chamber

Chairperson: Dr. Deepak Sharma, Principal

Coordinator: Dr. Anjani Kumar Suman, Assistant Professor, Social Science, Guidance & Counselling

### Preamble:

The fourth meeting of the Internal Quality Assurance Cell (IQAC) of Mahabodhi Mahavidyalaya, Nalanda, was held on 25th November 2024 at 1:00 PM in the Principal's Chamber under the chairmanship of Dr. Deepak Sharma. The meeting was convened by the IQAC Coordinator, Dr. Anjani Kumar Suman, and attended by faculty members and stakeholders. The meeting focused on reviewing the acceptance of the SSR, proposing dates for the NAAC Peer Team Visit, initiating payment for peer team arrangements, and planning infrastructure upgrades in light of the impending A&A process.

### Members Present:

- Dr. Deepak Sharma – Principal, Chairperson
- Dr. Anjani Kumar Suman – Assistant Professor, Coordinator
- Dr. Kusumlata Kumari – Assistant Professor, Joint Coordinator
- Dr. Ravi Anand – Assistant Professor, Member
- Dr. Manoj Kumar Singh – Assistant Professor, Member
- Mr. Dharmvir Prasad – Assistant Professor, Member
- Mr. Rahul Raj – Alumni Member

### Agenda & Resolutions:

#### Agenda 1: Confirmation of Previous Meeting Minutes

The minutes of IQAC Meeting No. 3 held on 1st October 2024 were read and confirmed.

#### Agenda 2: Acceptance of SSR by NAAC

It was officially acknowledged that NAAC had accepted the college's Self Study Report (SSR) after the institution successfully passed the pre-qualification stage on 21st November 2024. Members appreciated the coordinated efforts of all stakeholders.



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### Agenda 3: Proposal of NAAC Peer Team Visit Dates

After deliberation, it was resolved to propose tentative dates for the NAAC Peer Team Visit in March-April 2025, with at least three options to be submitted through the NAAC portal.

### Agenda 4: Infrastructure Improvement Plans

In preparation for the Peer Team Visit, the IQAC recommended minor infrastructural improvements, including:

- Renovation and painting of key academic and administrative areas
- Upgradation of ICT facilities in selected classrooms
- Refurbishment of visitor reception area and hospitality rooms

A committee was constituted to oversee the timely execution of the above work.

### Agenda 5: Payment for Peer Team Visit in NAAC Portal

It was decided to initiate the payment process for the Peer Team Visit fee on the NAAC portal on 25th November 2024. The office was directed to complete the transaction and retain payment proof for records.

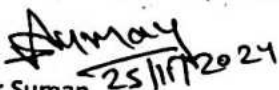
### Agenda 6: Any Other Item with Permission of the Chair


- The coordinator proposed final rehearsals for department-wise presentations in January 2025.
- The Principal emphasized timely updates of all relevant documents on the website.


### Conclusion:

The meeting concluded with a formal vote of thanks to the Chairperson and all members. The next meeting shall be convened prior to the NAAC Peer Team Visit for final review.

### Signatures:

  
Dr. Anjani Kumar Suman  
Coordinator, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

  
Dr. Deepak Sharma  
Principal & Chairperson, IQAC  
Mahabodhi Mahavidyalaya, Nalanda

  
Dr. Kusumlata Kumari  
Joint-Coordinator, IQAC  
Mahabodhi Mahavidyalaya, Nalanda