

Web: www.mahabodhimahavidyalaya.com

Email ID: mahabodhicollege3@gmail.com



MAHABODHI MAHAVIDYALAYA (B.Ed.), NALANDA

At.- Nalanda, P.o.- Nalanda, Dist.- Nalanda (Bihar) 803111

Recognised from ERC N.C.T.E., Bhubaneswar, Govt. of India
Affiliated to Patliputra University, Patna & Bihar School Examination Board, Patna

Application Id: B.Ed.- ERCAPP155

D.E.Ed.- ERCAPP3819

College Code: B.Ed.- 317

D.E.Ed.- 72809

Secretary/Principal

Mob.: 9835624296, 999432830

Ref No.:

Date:

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting No.: 3

Date: 1st October 2024

Time: 01:00 P.M.

Venue: Principal's Chamber

Chairperson: Dr. Deepak Sharma, Principal

Coordinator: Dr. Anjani Kumar Suman, Assistant Professor, Social Science, Guidance & Counselling

Preamble:

The third meeting of the Internal Quality Assurance Cell (IQAC) of Mahabodhi Mahavidyalaya, Nalanda, was held on 1st October 2024 at 1:00 PM in the Principal's Chamber under the chairmanship of Dr. Deepak Sharma, Principal. The IQAC Coordinator, Dr. Anjani Kumar Suman, convened the meeting. The agenda focused on the successful submission of SSR, initiation of the Student Satisfaction Survey (SSS), and key matters related to the Assessment and Accreditation (A&A) process of NAAC.

Members Present:

- Dr. Deepak Sharma – Principal, Chairperson
- Dr. Anjani Kumar Suman – Assistant Professor, Coordinator
- Dr. Kusumlata Kumari – Assistant Professor, Joint Coordinator
- Dr. Ravi Anand – Assistant Professor, Member
- Dr. Manoj Kumar Singh – Assistant Professor, Member
- Mr. Dharmvir Prasad – Assistant Professor, Member
- Mr. Rahul Raj – Alumni Member

Agenda & Resolutions:

Agenda 1: Confirmation of Minutes of Meeting No. 2

The minutes of the previous meeting held on 4th July 2024 were read and confirmed unanimously.

Agenda 2: Acknowledgement of SSR Submission

The Cell expressed satisfaction on the successful submission of the Self-Study Report (SSR) on 25th September 2024. Appreciation was extended to all departments and nodal officers for their sincere efforts in preparing departmental inputs and arranging the required documentation.

Agenda 3: Initiation of Student Satisfaction Survey (SSS)

It was resolved to begin the Student Satisfaction Survey (SSS) process as per NAAC guidelines. Dr. Kusumlata Kumari and Mr. Dharmvir Prasad were assigned to coordinate the SSS process, ensuring



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participation from a representative student sample and proper data collection through Google Forms.

Agenda 4: NAAC Assessment & Accreditation (A&A) Process – Readiness

A detailed discussion was held regarding the next steps in the NAAC A&A process. The following resolutions were made:

- All Criterion Heads shall be prepared for PPT presentations.
- Departments must ensure that hard and soft copies of supporting documents are accessible and organized.
- A mock peer team visit will be planned to prepare all stakeholders.
- A NAAC Orientation Workshop for faculty and staff will be held before the Peer Team Visit.

Agenda 5: Enhancement of Website for NAAC Visibility

The Coordinator informed that the SSR and supporting files would be uploaded on the college website. Dr. Ravi Anand was assigned to coordinate with the IT team for website updates and inclusion of NAAC-specific documentation.

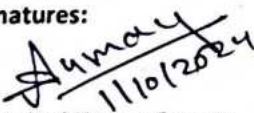
Agenda 6: Any Other Matter with Permission of the Chair

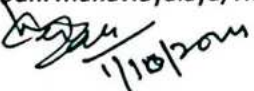
- It was suggested that banners and displays reflecting institutional best practices and achievements be prepared for campus visibility.
- A committee was formed for Peer Team logistics and hospitality arrangements.

Conclusion:

The meeting ended with a vote of thanks to the Chairperson and the members. The next meeting will be scheduled in anticipation of the NAAC Peer Team Visit.

Signatures:


Dr. Anjani Kumar Suman
Coordinator, IQAC
Mahabodhi Mahavidyalaya, Nalanda


Dr. Deepak Sharma
Principal & Chairperson, IQAC
Mahabodhi Mahavidyalaya, Nalanda


Dr. Kusumlata Kumari
Joint-Coordinator, IQAC
Mahabodhi Mahavidyalaya, Nalanda