

Web: www.mahabodhimahavidyalaya.com

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MAHABODHI MAHAVIDYALAYA (B.Ed.), NALANDA

At.- Nalanda, P.o.- Nalanda, Dist.- Nalanda (Bihar) 803111

Recognised from ERC N.C.T.E., Bhubaneswar, Govt. of India
Affiliated to Patliputra University, Patna & Bihar School Examination Board, Patna

Application Id: B.Ed.- ERCAPP155

D.El.Ed.- ERCAPP3819

College Code: B.Ed.- 317 D.El.Ed.- 72809

Secretary/Principal

Mob.: 9835624296, 999432830

Ref No.:

Date:

Internal Quality Assurance Cell (IQAC)

Action Taken Report (ATR)

Meeting No.: 2

Date of Meeting: 4th July 2024

Venue: Principal's Chamber

Agenda-Wise Action Taken Report

Agenda No.	Agenda Item	Action Taken
1 & 2	Confirmation of Last Meeting and ATR Preparation	The minutes of Meeting No. 16 were confirmed and the Action Taken Report was prepared and presented in the current meeting.
3	IIQA Submission and Acceptance	The IIQA was successfully submitted and accepted by NAAC. A congratulatory note was issued to the staff and departments were directed to proceed further.
4	Finalizing SSR & Compiling Documents	Draft SSR was finalized. Compilation of supporting documents in both soft and hard copy formats was initiated. Registers of all cells are being updated.
5	Parent-Teacher Meeting	A Parent-Teacher Meeting was organized on 25th June 2024. Feedback was collected and documented for review.
6	Revising Vision and Mission of the College	The revised Vision and Mission statements were finalized and documented. Dr. Mukesh Kumar uploaded them on the college website.
7	Adopting Revised Institutional Policy	The revised institutional policy was adopted and circulated among departments. Soft copy uploaded on the college portal.
8	Updating Best Practices and Distinctiveness	Updated write-ups and documents for both best practices and the institutional distinctiveness were uploaded on the college website.
9	Institutional Gender Audit (2022-23)	The finalized gender audit report for 2022-23 was uploaded on the college website.
10	Academic and Administrative Audit (AAA)	The AAA suggestions were reviewed. Departments have started working on implementing relevant recommendations.



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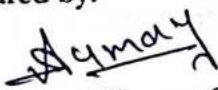
Date:


11	Finishing Pending NAAC-Related Work	Faculty and nodal officers submitted pending documentation in prescribed formats. Compilation is near completion.
12	Updating E-Content	Teachers submitted their e-contents. Uploading process was completed by IT cell under supervision of IQAC.
13	Updating Freeship Register	The Freeship Register has been updated with the latest entries for eligible students.
14	Computer Literacy Programme for Students	A short-term computer literacy programme for students was successfully conducted in the first week of July 2024 by Mr. Farid Rahman.
15	Other Matters: SSR Submission and NAAC Preparation	Final editing of SSR is in progress. Documentation is being cross-checked. Departments instructed to remain NAAC-ready.

Conclusion:

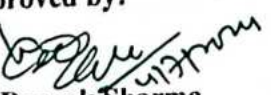
The IQAC continues to monitor and guide all quality initiatives and NAAC-related tasks. All departments and cells are actively contributing to the institutional goals and improvements discussed in the meeting.

Prepared by:


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